



## DNP Steps to Initiate Access to Typhon

This information will introduce you to Typhon Group's NSST student tracking system. It is an Internet-based system, so you can log in from anywhere you have an Internet access. As a Doctoral student in a field placement program at GCU, you will be using Typhon throughout your program to document required immersion hours

### Steps to Initiating Access to Typhon

1. You will need a specific login and password. This will be provided to you through your GCU specific email at the beginning of your doctorate program.
2. Access to Typhon will be only be granted, and delivered via email, once you have shown positive attendance in your first course of the program.
3. Once you have the specific login and password, use this link: <http://www.typhongroup.net/gcu>. You should log in within 24 hours of receiving this information or a new login and password will need to be sent to you.
4. Bookmark this link, as you will be accessing Typhon frequently during your classes.
5. If you were unable to login during the 24 hour window of the email sent to you, you can ask for a password reset from the login page. You must use the GCU email address you have been given, not your personal email. \*\*
6. You will be prompted to change your password. Save the new password and then go back to the login page to use your new custom password. Once you have saved your password, you will be prompted to login using your new password.
7. Upon initial login you will need to *accept* the End-User License Agreement by selecting "OK". A second page will appear with additional agreement detail. At the bottom select "I agree" and save data.
8. You will now see the Home Page.
9. To help in your understanding of how you will be using Typhon in your classes we *strongly recommend* you review the tutorial videos on the home page found under the Help Section.
  - a. Please review Data Entry & Reports. This set of videos will fully describe the capabilities of Typhon and help orient you to the system.
10. Once you have reviewed the videos you will need to set-up your default choices. *You will be able to adjust your default choices once you establish mentor locations.*
  - a. Current Course
  - b. Faculty/preceptor
  - c. Practice Site
  - d. If your preceptor, or clinical site, is not listed please email your OFE coordinator or call 602-639-8401.

If you have any **technical difficulties in logging into Typhon or \*\* if you need another login and password because the one sent to you has timed out**, please contact OFE at 602-639-8401 and you will be directed to support. Standard work hours are M-F 8:00 a.m. to 5:00 p.m. MST from Oct-Feb and PDT Mar-Sept. Please **do not contact your faculty** with Typhon technical issues. Thank you.